



## **2017 Town Meeting**

### **Social Service Request and Requirements**

*Deadline: December 15, 2016*

This document is available electronically at [www.calaisvermont.gov](http://www.calaisvermont.gov)

Dear Friends,

In an effort to streamline the town meeting social service request process, and make the process more efficient and less time consuming for both you and for us, the Town of Calais has changed its requirements. Your service to the community is well known and it seems a waste of time and resources to require you each year to restate and validate the contribution you make to the health and welfare of our town. Therefore, here's what you need to do when requesting money for 2017:

1. If you are requesting the same amount as last year, no documentation is required. Simply enter the amount you are requesting below.
2. If you have received a previous allocation from the Town of Calais and are asking for an increase this year, please state your reasons for the increase.
3. Social service organizations or nonprofits that have not requested an allocation from Calais previously need to submit a petition and respond to the questions on the Town of Calais Social Service Questionnaire. (Available at [www.calaisvermont.gov](http://www.calaisvermont.gov))

Please remember that it is the voters of Calais who decide on the amount you will receive, not the Selectboard. It's best if you have a town resident at Town Meeting to speak to your request.

### **2017 Town Meeting Request**

Date:

Agency name and contact person:

Email and Telephone:

Mailing address:

Amount being requested:

Reason for a requested increase:

***Mail this form to the address below or email to Judith Robert, Assistant Clerk, at [assistantclerk@myfairpoint.net](mailto:assistantclerk@myfairpoint.net)***